**Training Feedback**

***Worksheet***

Use this worksheet to give feedback to your partner. Please feel free to take notes as the training is presented, and at the end of the training you should take a few minutes to complete your feedback on the session as a whole.

Training Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Trainer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Stop Doing** | **Start Doing** | **Keep Doing** |
|  |  |  |

**1. Build concrete skills and knowledge**

What concrete skills or knowledge was the trainer trying to teach in this training session?

How confident would you feel applying these skills to a real-world context? (Circle one) low-1 2 3 4 5 6-high

What did the trainer do to make you feel this way?

Are there other techniques you think the trainer could have used to better communicate these skills?

**2. Build strategic buy-in**

Do you think the strategy presented in this session is the right thing to do given the organizations goals (if known)?

How committed would you feel communicating this strategy to others? (Circle one) low-1 2 3 4 5 6-high

What other information or presentation would have helped you feel more confident about the strategy presented in this session?

**3. Build relationships**

What elements of this training helped build relationships between participants?

How could these relationships between participants help in participants taking action in future actions?

**4. Expertly facilitated**

How effective was the trainer in teaching the material? (Circle one) low-1 2 3 4 5 6-high

How did the trainer lead you to learning through experience?

**5. Lead to action**

Did this training session prepare or motivate you to take action after the training? What action do you feel prepared to take?

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